

Second IPM Meeting on LHC Physics

(October 07-12, 2013)

Tehran, IRAN

Dear Participants,

Please note that:

- 1) Breakfast will be served on the third floor of the guest house for resident guests. Lunch will be served in the restaurant of Niavaran Bldg.
 - Breakfast 08:00 – 09:15
 - Lunch 12:30 – 14:00
- 2) For long distance telephone calls please contact the guest house staff.
- 3) To call other rooms in the guest house please add a 3 before the room number.
- 4) Laundry is available in the guest house basement please contact the guest house staff.
- 5) You may keep the key of your room during your stay in Tehran but please do not forget to give it back to the guest house staff before your departure.
- 6) The school will start on Monday, October 7th in the main lecture hall of Niavaran Bldg. All participants will be registered there at 08:30 a.m. For detailed information please see the program.
- 7) Cars are arranged to take you at 9:00 a.m. from the guest house (the Farmanieh Bldg) to the conference place and will return to the guest house just after the seminars. Except the first day which the morning transfer will be at 08:15 a.m.
- 8) The electricity supply in Iran works at 220 V and 50 Hz. There are standard sockets. The guest house is equipped with WiFi but If you need you may ask for a network cable from the guest house staff.
- 9) **The balcony door should not be closed while you are in the balcony.**
- 10) If necessary your return flight should be reconfirmed at least 3 days before your departure date. Please ask for help from the school office.
- 11) If you need to travel within Iran you should inform the school office as soon as possible for the arrangement.
- 12) Currency exchange can be arranged in the school office.
- 13) If you need a taxi for sight seeing during your stay in Tehran please let us know half an hour in advance.
- 14) If you require an attendance certificate & receipt of the participation fee please contact the school office as soon as possible.